

**KCB Meeting, 28th February 2016, Colintrave Village Hall
Draft Minute**

Present: Tom McCromack (TM), Fiona McPhail (FM), Charles Dixon-Spain (CDS), John Shiveral (JS), Graham Curran (GC)

Apologies: Margaret Shields

Minutes

- Proposed TM
- Seconded FM

In the absence of MS, CDS recorded action points for the meeting.

Progress Report

- CDS, FM & TM reported on the meeting with CBS on the 11th Feb. focussing primarily on:
 - BT's objection to postcodes included in the consultation (ie. excluding Bute and Tighnabruaich from KCB area)
 - Timetable on BT providing descoped settlements and houses
 - Sustainability of KCB business plan in light of this information
 - CBS next actions - ie. re-issuing consultation
- GC reported on progress with
 - Tender
 - Liaison with industry contacts, inc. BT
 - Recommendation and board agreement to tender for the design work only

Action Points

To progress the project given the revised circumstances the following actions:

- KCB now understand that exchange activated exchanges can be upgraded on a software-only basis. This should be actioned as soon as possible. MS/JS/CDS/GC
- Launch informal online surveys on KCB.scot for subscribers:
 - a. Problems with BT's aging and increasingly inadequate Copper network - purpose to provide BT with reason to partnership with KCB wireless network and support community broadband sustainability.
 - b. Economic / Social / Cultural impact of lack of broadband - folks moving out or not moving in - disadvantage children's education - lack of mobile phone signal.
Purpose
 - to provide KCB with PR opportunities and arguments for moving this forward with alacrity.
 - to support the business case and tender documents.

- Contact CBS to
 - a. start descoping process for properties on the peripheries of Grey Postcodes, in particular properties which provide a backbone for connectivity across the region.
 - b. give notice that we are moving forward with the tender, and to ask that Farrpoint are prepared to assess documentation in the next three weeks
 - c. CDS / MS
- Contact BT
 - a. to identify the person or person(s) working on the network design for the area to understand where descoping will be likely.
 - b. to identify the person or person(s) responsible for descoping properties in newly claimed postcodes.
 - c. a + b may be the same person.
 - d. GC / MS
- KCB to identify properties that will definitely be outwith BT's service, eg. Carry Farm, Kilbride Bay etc. for inclusion in the tender and for immediate descoping applications / discussion TM/FM
- Contact key influencers with vest interest in ensuring that KCB is successful in its programme.
 - a. Mike Russell - JS
 - b. Argyll Economic Forum - FM / CDS
 - c. Other?
- Organise a summit meeting to discuss progressing community broadband with KCB, CBS, HIE, SG, BT plus MSP and other influential stakeholders. MS/GC
- GC et al. to revised the tender document for network design only with the purpose to:
 - a. release in 4-5 weeks time, with returns 3 weeks from that date.
 - b. to ensure we show our intent to BT/HIE/CBS/SG
 - c. to include both the postcodes which remain unclaimed by BT and the potentially descoped properties

DONM

13th March, 5pm, teleconference. GC to supply dial-in number.